**IARP BOARD MEETING AGENDA**

**Monday, May 22, 2023**

**11:00am to 1:00pm**

**Microsoft Teams:**

[Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZGRiMTQxNmQtY2Q2ZS00YWFjLWFjMjEtY2IxNjEwNzZiMmZl%40thread.v2/0?context=%7b%22Tid%22%3a%224861e751-9abb-4297-bc4c-243a68414c37%22%2c%22Oid%22%3a%2222dc7126-90a1-41f9-bef3-14d86a8ed2b0%22%7d)

Meeting ID: 271 215 111 335
Passcode: MgmYgv

Mission: *The Chapter endorses the Mission and Goals of IARP, which are to enhance the competency of private rehabilitation professionals, advance the professional field, improve the effectiveness of state level affiliates, and lead in the resolution of public policy issues that affect private sector rehabilitation. To pursue this purpose, the chapter will work in concert with IARP.*

Call to Order: 11:01 am

Attendance: Stephanie Cross, Katrina Taylor, Brian Roberts, Hantac Chang, Katie Rogge, Monica Schneider, Ken Smith

NEW BUSINESS:

1. Icebreaker/get to know each other!
* Couldn’t get Brian connected in Teams – no audio
* Need to get zoom working again – we are paying for zoom
1. Review and approve April minutes
* Not available to review
1. Treasurer’s report – Brian – did not occur due to sound not working
2. Membership Update – Stephanie
* Lost 10 members lately, can we figure out a better outreach method to ensure we’re retaining members, possible goals to take on as a board…outreach efforts to increase numbers
1. Brief intro to IARP Board – mission, bylaws, goals, roles, etc.
2. Chapter Roles: discussion and new assignments
	1. Newsletter
* Allison will get this one out end of this week – didn’t go out May 1
* No requirements for how often but we have been doing this 4 times per year – quarterly basis.
* Need someone to take this on – compile using a template
* Katrina willing facilitate vendor ad participation and can do the next Newsletter
* Possibly reassess participation in this new project after next newsletter
	1. Communications (email blasts, social media posts, website posts
* Shared communication (Katie and Han), possible Stephanie still monitoring email
	1. Membership
* Ken – volunteer to help with membership outreach, Stephanie will send benefits of membership
	1. VRAC/IMG/etc. updates
* Ken – IMG updates
* Monica – VRAC updates
	1. Other?
* CEUs - Annabel
1. Jeannette Anderson scholarship winner and changes
* Adrian – how to get this person signed up
* Ideas to get nomination process – figure out logistics at a future meeting
* Han – can help with nomination forms or process needs
1. April voting process
	1. IARP can set up a ballot for us – do we still want to use survey monkey?
2. Kid’s chance fundraising event coming
	1. Motion to approve Kid’s chance hydration station sponsorship of $1200 – approved 7/7.
3. October 2023 conference – Green River Community College – October 13th
	1. Menu – do we want to change what we’re eating for breakfast or lunch?
* All review menu and talk about further next meeting
* Katie will reach out to Ashley on timeline for choosing and when they need final meal numbers
	1. Further discussion on keynote and speaker ideas, vendors, etc.
* Plan development panel
* In depth test results analysis
* Attorneys take on Voc services and how best to work with us
* Fireside chat with VRCs
* Ideas to include move from VR to AWA, PD and PI
* Theme ideas – digging deeper, deep dive, back to basics
* AI topic
	1. Nearby hotel options/room blocks?- need to research
	2. Cocktail party –
		1. Venue options- need to research and select venues
		2. Han suggested we do fundraiser at the cocktail party for Mr. Berg’s family
		3. Host (Gardiant?) – Katie will reach out to Gardiant to see if he wants to be involved in choosing the venue.
1. Other items for discussion
	1. Timeline on conference deadlines – most pressing need is for speakers and topics – need this to set the agenda and create a save the date
2. Next IARP WA Board Meeting: June 12 @ 10:00am