**Minutes for Monday,**

**June 12, 2023**

**Washington State Chapter**

**Monthly Board Meeting**

**10:00 am – 12:00 pm**

***Mission: The Chapter endorses the Mission and Goals of IARP, which are to: promote effective interdisciplinary rehabilitation, disability management, and return-to-work services on behalf of persons with disabilities and the economically disadvantaged; enhance the competency of service providers; support innovation in related business development and management; and become the pre-eminent source for shaping public policy that affects private sector rehabilitation. To pursue this purpose, the chapter will work in concert with IARP.***

**10:05 am: Call to Order**

**In Attendance via Zoom:** President Stephanie Cross; Past president Allison Baldwin; Members at Large: Annabel Cobane, Katie Rogge, Katrina Taylor, Brian Roberts, Amy Peterson, Han Chang

**Guests Present:** Monica Schneider.

**Minutes:** Minutes from April and May were approved.

**Old business:** None

**Treasurer Report - Brian Roberts:** Checking account has $20,101.73 and the savings account has $12,806.94.

**Membership report - Stephanie:** 182 current members, unchanged from last month. A little bit down, possibly 10 members, and we are awaiting info from LnI new members. Discussed discrepancy between IARP website which shows upward of 200 members.

Communication to membership base: Blasting emails, etc. for outreach to members, as Stephanie has handled this and will continue to do this but will obtain help from committee members for information to go out, i.e., social media blasts, images, etc.

**By-Laws:** have not been reviewed since 2015. Nothing changed last time. We will form a sub-committee (Allison, Annabel, Amy) will work on this to see if anything needs to be updated, changed.

**Secretary:** Proposed by Stephanie, do we need a Secretary/Seargent at Arms? The committee discussed to possibly separate things out but for now we will keep it the same.

**October 2023 Conference:**

Date for conference is Friday October 13 at Green River Community College.

Theme: We need one in order to get members excited… communication-oriented

Speakers: Keynote – we do not have one yet. Ideas?

Katrina discussed having something regarding Plan Development for part of the conference, getting DLI involved in this – she will email the voc recovery to see if a VSS would be willing to participate.

Discussed getting ProTrain involved in testing (Casas, etc.) and Aaron Jensen; Annabel can reach out to him to see if he is interested. Other ideas were discussed regarding testing workers in Plan Development, may be a good topic for presentation at the conference. Ideas such as overcoming barriers in PD, ESL, OJT. Monica mentioned Dr. Smith as a possibility; DLI may not love this idea. Lots of good ideas including stakeholders working together. Katrina suggested putting out a survey (survey monkey) to see what members want to see, address regarding PD at the conference.

Discussed AI and if this is something we should address at the conference, finding an expert may be challenging – we can reach back out to Ken and see if he has a connection/suggestion.

Stephanie discussed DLI wanting a time slot at the conference to discuss early rtw…maybe giving them a booth rather than a time slot for a talk.

Allison approached Annabel regarding a possible presentation for H2A workers and barriers related to. She will see if her former committee would be interested in presenting.

Han suggested converging and coming together… as a theme. Using rivers as a visual and theme. “Flow of Communication” or “communication Integration”

Menu: Katie – suggested meeting at GRCC in person, have our Board meeting, and to go over the menu (July meeting). Also discussed if Sanjeev is hosting the cocktail party? Katie said he is on board, will sponsor it again. Is there a budget? Also, where to have it? Best idea is to have it at a hotel. What are our options? Sanjeev wants live music. Is there a hotel close to the college where we can have it.

Discussed Stephanie being president and also a new employee at DLI… do we let membership base know? Revisit it in the by-laws, discussed history with Ryan Guppy having to step down when he was elected president. How do we navigate this? Katie suggested possible “town hall” meeting separate from our Board meeting and invite membership base to discuss.

**VTSG:** No report.

**VRAC:**  No report, it is next week. Monica can provide a report next meeting

**IMG:** Brian discussed a concern with the Dept leadership and the private sector voc community as there was such a strong presence with a Ryan and Vicki and now it is new… we do not want to lose that strong connection. We do invite Kirsta to our meetings and will continue to do so

**Other:** N/A

**Motions passed that include spending:** N/A

**Next Meeting:**

**July 10, 2023**

**Green River Community College**

**10:00 am-12:00 noon.**

**(note: 10 am will discuss meu with GRCC)**